

North Carolina State Hearing Aid Dealers and Fitters Board

PRACTICUM INSTRUCTIONS FOR THE LICENSING EXAMINATION

PRACTICUM -- PART 1 - Ear Impression Technique: MAKING THE IMPRESSION

When handed a Yellow Card by a Proctor, it is time for you to perform the Practicum portion of the examination. Turn in all materials you are currently working on and sign out, at the designated location. Take these instructions and the Yellow Card, along with your impression materials, to the chairs located just outside the practicum exam room. The proctor will get your tray of materials from the Models waiting area with your registered applicant number on it.

You should then go and wash your hands in the specified restroom facilities (or use some type of antibacterial hand wash cleaner) and return promptly to the area outside the practicum exam room. You will be informed by a Proctor when it is time for you to enter the practicum exam room. You will be given your tray of materials, asked to inventory the tray and sign a form that all items you placed in the tray at the beginning of the day are there, and you should keep your tray with you.

When entering the practicum exam room, give the Yellow Card to the Proctor. You will be told which ear you will be using of the Model. You will be video taped. You will also be asked if you have read Part 1 of these practicum instructions. Then, you will be asked to read aloud the words on a sheet of paper located on the table where you have been instructed to place your tray of materials. The sheet of paper says "Today is (exam date) and my Applicant Number is _____." You should fill in your Registered Applicant Number, which is printed on your ID badge that you received when you checked in at the examination site.

You are to instruct your Model and demonstrate all procedures for making one ear impression, in accordance with Board-approved guidelines published on the Board's website (i.e., **Board Guidelines for Performance of the Ear Impression Technique component of the Practicum portion of the Licensing Examination**). You will be video taped. When you have completed making your impression, you should verbally announce that you have completed Part 1.

After you finish, you and your Model will be asked to wait silently outside the room until it is time for you to demonstrate removal of the impression from your Model's ear. Please take your tray with you and do not remove any item(s) from your tray, at this time.

PRACTICUM -- PART 2 - Ear Impression Technique: REMOVAL OF THE IMPRESSION AND FOLLOW-UP

Upon re-entering the practicum exam room, you will be asked to state aloud your Registered Applicant Number. You will also be asked if you have read Part 2 of these practicum instructions. **Then, you will be asked to visibly determine that your impression material is ready to be removed before beginning your impression removal and follow-up procedures.** You will be video taped. When you have completed your removal and follow-up procedures, you should verbally announce that you have completed Part 2.

Upon completing your procedures, the Proctor may give you a Yellow Card that you should take back, along with your boxed impression, to the written exam room. **Before going back to the written exam room, you should give your tray with all of your materials to the proctor to return to the Model's Waiting area.**

Before entering the written exam room, sign in and give the Yellow Card to the Proctor who will then give you questions to answer concerning the practicum, with an answer sheet to be answered using a #2 pencil. When you have finished writing your answers, turn in your questions, answer sheet and your boxed impression to the Proctor who will give you a tube of silicone glue. You must glue your impression in your box and write your Registered Applicant Number on the top of the box.

You should then inform the Proctor that you need to continue with a part of the Written portion of the examination, or you are finished with all required parts of the examination.