**N.C. State Hearing Aid Dealers and Fitters Board**
**Post Office Box 97833, Raleigh, NC 27624-7833**

Board Use Only

CEU Verification: _____ Cat 1 ____ Cat 2

# APPLICATION FOR LICENSE RENEWAL

## Fee: $250.00 Effective March 1, 2009

*NCGS 93D-11 and 21NCAC 22A .0309: Renewal Fee and all required documentation must be physically RECEIVED In the office of the Board by March 31st to avoid late fee.*

LICENSE NUMBER: _____ RENEWAL YEAR: _____

FULL NAME: _____ _____
Last First Middle Maiden Suffix

Name as you wish it to be printed on your license: _____

Social Security Number: _____ Birth date: _____

BUSINESS NAME and ADDRESS [See 93D-10; 93D-12; 21 NCAC 22I .0112; and 21 NCAC 22I .0113(b)]:

_____

_____

_____

Mailing Address (if different from above): _____

_____

EMAIL ADDRESS: Please specify an email address to which the Board may send official correspondence.

_____

BUSINESS PHONE _____ BUSINESS FAX _____ OTHER PHONE _____

AUDIOMETER CALIBRATION [See 21 NCAC 22I .0108, 21 NCAC 22I .0109, 21 NCAC 22I .0110] performed by:

☐ Tele-Acoustics Charlotte, Inc. ☐ Grason-Stadler ☐ Manufacturer of audiometer

☐ Other (specify)_____ ☐ None [Affidavit attached per 21 NCAC 22I .0108(c)]

Serial Number: _____ Calibration Date: _____

***ENCLOSE COPY OF CALIBRATION REPORT WITH APPLICATION***

List all titles/credentials, pertaining to the licensee that appeared within the past 12 months:

a. in newspapers/mail advertisements and/or telephone directories: _____
b. on stationary, websites, and/or business cards: _____

Do you hold a North Carolina Audiologist License? ☐ Permanent #_____ ☐ Temporary ☐ None

Do you hold an advanced degree in Audiology? ☐ No ☐ Yes, specify: ☐ Master's Degree ☐ AuD

***Note: Issuance of your license renewal does not imply that the Board is waiving or exempting its right to act upon any and all complaints that may have been filed with the Board Office involving any licensee.***

By my signature, I certify that as part of the renewal process, I have read and reviewed North Carolina General Statute 93D and Title 21 North Carolina Administrative Code, Chapter 22 (21 NCAC 22), which are the state laws regulating the fitting and selling of hearing aids. I have also read the Board's current Advertising Guidelines and Continuing Education Policy. [These documents are published on the Board's website, www.nchalb.org.]

_____ _____
Licensee's Signature Date

# Hints for Success in Submitting a License Renewal Application

## 1. Enclose an Audiometer Calibration Certificate

Be sure it is dated within the past twelve months.

Audiometer calibration certificate requirements, 21 NCAC 22I .0108(c), allow the Board to waive (for up to three years) the requirement to provide proof of audiometer calibration *IF* you provide an Affidavit attesting that you are not engaged in or being compensated for any activity requiring a North Carolina license to fit and sell hearing aids.

## 2. Enclose payment of the $250.00 renewal fee

## 3. Enclose proof of Continuing Education credits

- A total of 1.0 CEUs (at least 0.50 of which are Category One) are required for renewal.
- PRINT A SUMMARY REPORT from the website: http://www.nchalb.org/ceu.php
  If you get a "blank" report after entering your license number, no credits have been recorded in the Board Office.
- Only credits with a Renewal Year of 2010 are eligible to count toward renewal. All courses completed between April 1, 2009 and March 31, 2010 are recorded as a "Renew Year" of "2010" on the website.
- Enclose any additional Report of Program Attendance sheets with the printed Summary Report— be sure to include the $15.00 reporting fee for EACH program sheet.
- For credits obtained online through Audiology Online, a Self-Study Report of Program Attendance should be completed: http://www.nchalb.org/education/Self_Study_2010_Renewal.pdf
  Please note: each online course is considered a "session" and all "sessions" listed on one Report form are considered together as one "Program" regardless of the dates completed. Only one $15.00 reporting fee is required for each "Program" (the Self-Study Report of Attendance form). Print and enclose the "TRANSCRIPT" of all online courses completed. The one-page certificates do not need to be printed—only the Transcript Summary.

## 4. Enclose the signed and dated Application for License Renewal

**Please note: the email address provided on the application will be used to send you notices regarding the processing of your license renewal. Please print clearly.**

## 5. Send the application to the proper address

Application must arrive at the Board office on or before March 31, 2010 to avoid a $25.00 late fee.
For ***overnight or certified mail***, please use the physical mailing address:

North Carolina State Hearing Aid Dealers and Fitters Board
4030 Wake Forest Road, Suite 209
Raleigh, NC 27609

**All other mail should be sent to:** **P. O. BOX 97833**
**RALEIGH, NC 27624-7833**